**Concrete / Foreman Job Description**

**Salary: $20 to $35 per hour DOE**

**Essential Functions/Major Responsibilities:**

* Effectively communicate with superintendents, employees, vendors, and peers.
* Manage concrete crews on job sites.
* Overseeing daily concrete site forming, pouring, and finishing.
* Reading and interpreting complex plans and communicating what needs done daily.
* Work with superintendent to keep job supplied with materials and equipment needed daily.
* Keep daily log of jobs and take daily job site photos.
* Maintains a safety minded environment among employees and subcontractors on all job sites.
* Work with superintendent to ensure quality control measures are in place and monitored daily.
* Work with superintendent to ensure all needed job site equipment is on site and ready for use on time, daily.
* Participate in construction meetings with Superintendents, Project Managers and others to understand project schedule and collaborate.
* Ensure change orders are approved before work is started.
* Have the ability to identify change and communicate such change to Superindent.

**Qualifications:**

* Extensive knowledge in concrete forming, pouring and finishing.
* Experience managing concrete crews.
* Thorough understanding of reading and interpreting plans.
* Able to demonstrate good communication skills verbally, written and electronically.
* Experience using different technology to ensure job site grading is accurate.
* Knowledge of structural carpentry (Preferred)
* Past experience of demonstrating good team work (Preferred)
* Must pass pre-employment drug screen.
* Driver’s license and good driving record.

**As an equal opportunity employer Silver Creek Contracting will hire without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status or disability. Silver Creek Contracting also enforces a zero-tolerance drug and alcohol policy.**

**Employee Benefits: Silver Creek Contracting offers a competitive benefits package that consists of employer paid Medical/Vision for employees and a matching 401K Program. Employees also have the option of enrolling in Dental Coverage as well as AFLAC.**